



GTA BOARD OF DIRECTORS MEETING

Greenlink Conference Room, 100 W. McBee Avenue, Greenville, SC

MINUTES

June 27, 2019

Members Present: Mr. George Campbell (Board Chair), Ms. Addy Matney (Treasurer),
Mr. David Mitchell, Ms. Inez Morris (Vice Chair), Mr. Darren Scott, Ms. Amanda Warren

Absent Members: Mr. Dick O'Neill

Greenlink Staff: Jasmin Curtis (Safety & Training Officer), James Keel (Interim Director), Nicole McAden
(Marketing and Public Affairs Manager), Jason Sanders (Fleet Manager I) Kayleigh
Sullivan (Transit Planner and Grants Coordinator)

Other City Staff: Karen Crawford (Comptroller), Lillian Flemming (City Council), Micah Snead (Sr.
Accountant)

Others in Attendance: Dr. Sid Cates (County Council), Asangwua Ikein (County Transit Planner), Carolyn Smith
(Citizen), Katy Smith (Piedmont Health Foundation)

Mr. George Campbell, Board Chair, called the meeting to order at approximately 12:30 p.m.

Quorum established.

Mr. Darren Scott made a motion to approve the May 23, 2019 GTA Board of Directors Meeting Minutes.

Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

Welcome and Introductions given.

Public Comments:

Ms. Smith stated she went to the County Council meeting and had hoped that the additional money being allocated to GTA would allow eliminated stops to be added back. She lives on Best Drive in the Fairmeadow Townhomes.

Director's Report (James Keel):

As far as the capital replacements strategy, there are no changes. There is nothing significant on a maintenance facility site. Sites were submitted for consideration, but they were not adequate.

We applied for "Low No" and 5339B grants. The 5339B grant would allow us to purchase four CNG or Diesel buses. "Low No" awards could be announced as soon as the end of July.

COA route changes will take place on Monday. The majority of stops have been installed. The City of Greenville and Mauldin and Simpsonville stops are installed. County stops have not been installed, but they will start after July 4. There are signs up where the stops will be. The app will update midnight on Sunday. All new routes should be live Monday. Google should have updated by Tuesday of next week. A press release will go out. New signage will be installed in the terminal in the next day or two. Proterra bus deployed on route 2. Three buses are up and running. Proterra is working on getting the fourth bus up and running. The extended hours implementation target date is October 1.

Mr. Keel plans to examine and potentially update bylaws for GTA if the Board does not object. The last time changes occurred was in 2008.

As far as the 2020 shortfall we are shored up on this right now. After this budget is amended we will get projection on what this will look like.

Committee Reports:

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Development Committee (Inez Morris)

The committee met June 18. They received the regular reports. Ridership is still low, but it is up 5.3% from last May. The Greenville Drive Trolley has been prioritized. Maintenance failures and accidents are low. We had 9 complaints. We had 47 minor maintenance failures and 5 major. Proterra buses were rolled out but there were some problems. Route 9, route 10, route 11 and route 12 continue to be routes causing delays.

Marketing report reflects we signed \$23,805 in new contracts (Allen Tate renewal and shelters). Total revenue since July 1, 2018 is \$116,872.04. We are on target for implementing route changes. Open house was held for non-profits. Monthly fare product will be promoted. Advocacy 101 training hosted by Greenville Chamber will be held August 2 and 9.

The Development Committee recommends to the full board allowing staff to complete document for membership to Greenville CAN where we will be listed on their website as a member. This will show our support their efforts to promote a better community for persons with disabilities. Since this is a recommendation from the Development Committee, a second is not required. There is no opposition. The motion carries.

Mr. Keel spoke on potential changes to Rt. 11 where no significant changes were made. We will make the change in order to help with on-time performance. We may also have a problem with route 510. Any major changes to routes will take place in January. We can make cuts or change system where routes operate independently.

Finance Committee Report (Ms. Addy Matney):

Board Invoices

Date	Vendor	Description	Invoice #	Amount
6/18/19	ADD Brands	Powerheart GS AED	97640	3,467.00
6/4/19	American Lock & Key	Locks redone and duplicate keys made	18819	283.00
6/5/19	American Lock & Key	Duplicate key	18823	27.50
6/6/19	American Lock & Key	Duplicate keys and key rings	18838	107.00
6/12/19	American Lock & Key	Redo locks	18870	188.00
6/3/19	APTA	Membership dues for FY20	357966	7,000.00
6/6/19	City of Greenville	May 2019 expenses	84717	600,983.90
5/15/19	Coach Crafters	Bus 312 midlife overhaul	FL19748	1,643.27
5/31/19	Coach Crafters	Bus 311 midlife overhaul	FL19962	47,430.54
5/31/19	Coach Crafters	Bus 310 midlife overhaul	FL19963	19,146.78
6/1/19	DHEC	Underground storage tank fee	UJ0267-8	1,000.00
6/1/19	GMV Syncromatics	AVL for supervisor/support vehicles	106891	2,865.00
6/4/19	Hall Signs	Bus route signs	343620	10,962.33
6/4/19	Home Depot	Padlocks	8061224	109.76
5/31/19	Remix	Scheduling license year 2 of 3	IN-0687	18,000.00
6/6/19	TAPCO	Poles for bus stop signs	l639121	4,884.95
6/7/19	TD Card Services	Board lunches	672019JK-BOARD	64.45
6/1/19	Willis of Tennessee	July 2019 insurance installment	2181637	58,959.00
Total				\$777,122.48

The Finance Committee recommends paying invoices in the amount of \$777,122.48 subject to the availability of funds. Since this is a recommendation from the Finance Committee, a second is not required. There is no opposition. The motion carries.

The Finance Committee reviewed the fare equity analysis relative to implementing a monthly fare pass and found this would not impact fares.